

Peterston-super-Ely Community Council

Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the Council's Ordinary Meeting held at 7.30pm on the 9th of February 2026

Present: Councillors: CHAIR D Cross, A Phillips, J Drysdale, H Potter, D Meir and D Moody Jones

Also present: Councillor Michael Morgan (from 7.30 to 8.20pm), four members of the public, two representatives from Vale of Glamorgan Council, and Val Harvey (RFO & Clerk)

Agenda Item	Discussion points	Action	Person
25/163 Apologies for Absence	Cllr Armitage and Cllr Firth		
25/164 Declarations of Interest	Cllr Moody-Jones is a neighbour of Planning Application 2025/01084/FUL 13 Main Avenue.		
25/165 In Person Requests	Four members of the public were present from 7.30pm to 8.30pm.		
25/166 Presentation on closure of Station Terrace Railway Crossing	<p>Sandra Thomas, the Public Rights of Way Assistant at VOG Council, and David Hunt, the Countryside Access Manager at VOG Council gave a presentation on the background to the existence and current legal standing of the Station Terrace railway crossing and an update regarding the recent closure of the crossing.</p> <p>It was agreed that Sandra Thomas would send the Clerk the forms required to submit an application to register a PROW under the Wildlife & Countryside Act. PSECC will then consider if they wish to make an application to add the PROW to the Definitive Map.</p> <p>It was agreed that Sandra Thomas will contact Network Rail requesting that, instead of closing the crossing, they pursue an educational program and review the decision to close again in 6 month's time.</p> <p>The Clerk will investigate the possibility of PSECC joining an existing PROW Committee in the area (as three other local</p>	<p>Chase</p> <p>Investigate local groups</p>	<p>Clerk</p> <p>Clerk</p>

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	<p>railway crossings have been impacted by recent Network Rail decisions).</p> <p>Sandra Thomas, David Hunt and three of the residents left the meeting at 8.15pm.</p>		
<p>25/167 Vale of Glamorgan Councilor Report</p>	<p>Cllr Morgan gave an update on recent village and VOG council matters, including thanking the volunteers within the village who have been undertaking work to clear the riverbank area.</p> <p>He reported that the Sportsman’s Rest is for sale and that viewings are being held on the 18th February. He is going to put a link on the community facebook page so that residents are aware of the situation.</p> <p>He requested that the Clerk pass on his thanks to Sandra Thomas and David Hunt for the railway crossing presentation.</p> <p>Cllr Morgan left the meeting at 8.15pm.</p>		
<p>25/168 Approve Minutes of the meeting held on 12th January 2026 and review matters arising</p>	<p>The Chair introduced the Minutes of the meeting held on the 12th January 2026. It was RESOLVED that the Minutes are confirmed as a true and accurate record of the meeting. The Minutes were proposed by Cllr Phillips and seconded by Cllr Moody Jones. The Minutes were duly signed by the Chair.</p> <p>The action point spreadsheet was reviewed. The Clerk reported that BT have said that the PSE Exchange building is expected to continue as an operational building for the foreseeable future, at least until 2031, and that any vacant property is typically returned to Telereal Trillium Group (TTG), who they lease the building from, for disposal.</p>		
<p>25/169 Review of Correspondence received from Vale of Glamorgan</p>	<p>Correspondence received from the Vale of Glamorgan since the last meeting was NOTED.</p>		
<p>25/170 Review of Correspondence received Planning Applications</p>	<p>The following planning applications had been received and were NOTED:</p> <ul style="list-style-type: none"> • 2025/01258/FUL Silverdene • 2025/00657/FUL White Lodge • 2025/01084/FUL 13 Main Avenue 		
<p>25/171 Review of Correspondence</p>	<p>Correspondence received from One Voice Wales since the last meeting was NOTED.</p>		

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received One Voice Wales			
25/172 Review of Correspondence received from Members of the Public	<p>No items of correspondence for action had been received.</p> <p>The Clerk confirmed they had written to the resident regarding litter in the village and debris from the trees within the BT Exchange site (as it is unclear if this is a VOG or BT issue) but that no response had been received.</p>		
25/173 Review of Correspondence received from Other Bodies	<p>Correspondence received from other bodies since the last meeting was NOTED.</p>		
25/174 Neighbourhood Police Report	<p>The Crime Reports for January was NOTED.</p>		
25/175 Review grant request from Croes y Parc Chapel	<p>A grant application from Croes y Parc Chapel was deferred last meeting to give the Clerk the opportunity to investigate whether Community Councils in Wales are prohibited under the Local Government Act 1894 from covering the maintenance of religious buildings. OVW documentation on the subject had been distributed by the Clerk to the Councillors before the meeting.</p> <p>The grant applicant attended the meeting for this Agenda item and explained the historical significance of the Chapel, which is celebrating its 250th anniversary in 2027, the benefits that their free-of-charge activities bring to the village community, and outlined the various documentation that has been obtained that shows the 1894 Act was never designed to prohibit Community Councils from supporting the maintenance of religious buildings if they are used by the wider community. The applicant left the meeting at 8.30pm.</p> <p>A discussion took place and the grant was unanimously approved by those present. It was agreed that PSECC would pledge £1500 for the painting of the exterior of the Chapel. This equates to approximately 25% of the estimated pre-VAT cost, which is the figure the applicant mentioned during the meeting but excludes the 10% contingency included in the application. This money is to be ring-fenced and will be paid upon receipt of an invoice. Clerk to inform applicant.</p>	<p>Inform grant applicant</p>	<p>Clerk</p>

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25/175 Assets & Maintenance Working Group Report	<ol style="list-style-type: none"> 1. An update on the Riverside Clearance Project was given. It was reported that the bird feeders that had been erected have disappeared and that further clearance work is unable to progress until the adverse possession issue is resolved and landowner's permission obtained. 2. It was reported that a complaint had been received regarding slipping on the path to the Vestry in the Churchyard. It was AGREED that Clerk will ask Contractor to treat the path as part of their bi-annual treatment. 3. It was reported that a request to trim a Yew tree in the churchyard, that is impacting the electrical light, has been received. It was AGREED that PSECC counsellors will undertake this work. 	<p>Contact contractor</p> <p>Trim tree</p>	<p>Clerk</p> <p>Cllrs Moody- Jones, Potter and Meir</p>
25/176 MUGA Working Group Report	An update on the TaSC Partnership was given. It was agreed that Cllr Potter will contact existing Trustee to request forms to be registered as a Trustee and, once appointed, a TaSC Trustee meeting will be organized to agree on the future structure of the group.	Request Form	Cllr Potter
25/177 Village Environment Working Group Report	<ol style="list-style-type: none"> 1. A meeting to progress organisation of a village tennis tournament is being arranged. 2. It was AGREED that the Clerk will inform the two residents who want to share an allotment plot that PSECC is happy with the arrangement and will continue to send the invoice to the original lessee, who will be responsible for the payment of the annual fee. 	<p>Organise Meeting</p> <p>Write to residents</p>	<p>Cllr Cross</p> <p>Clerk</p>
25/178 Clerk's Report	The Clerk's report was NOTED and approval to purchase Acrobat Adobe Pro (to create and edit pdf files) as part of the laptop purchase was approved.	Purchase software	Clerk
25/179 Merger of CC WG	<ol style="list-style-type: none"> 1. It was reported that a meeting with St George's & St Brides-super-Ely Community Council was scheduled for the 10th February. 2. It was reported that the Chair, Vice Chair and Clerk are booked to attend a OVW webinar on merger of CCs. 		

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25/180 Finance	1. The following payment schedule for January 2026 was AGREED and signed by the Chair and Vice Chair.																																															
	<table border="1"> <thead> <tr> <th data-bbox="371 383 616 421">Budget</th> <th data-bbox="616 383 1023 421">Payment Detail</th> <th data-bbox="1023 383 1153 421">Gross</th> </tr> </thead> <tbody> <tr> <td data-bbox="371 421 616 459">IT Support</td> <td data-bbox="616 421 1023 459">INV-7241. MS Licence & Backup</td> <td data-bbox="1023 421 1153 459">£32.66</td> </tr> <tr> <td data-bbox="371 459 616 497">Office Costs</td> <td data-bbox="616 459 1023 497">INV-67503054. Jan 2026</td> <td data-bbox="1023 459 1153 497">£5.00</td> </tr> <tr> <td data-bbox="371 497 616 535">Office Costs</td> <td data-bbox="616 497 1023 535">Bank Service Charge Jan 2026</td> <td data-bbox="1023 497 1153 535">£6.00</td> </tr> <tr> <td data-bbox="371 535 616 573">MUGA</td> <td data-bbox="616 535 1023 573">MUGA Mobile Jan 26</td> <td data-bbox="1023 535 1153 573">£6.00</td> </tr> <tr> <td data-bbox="371 573 616 611">Salary/Exp</td> <td data-bbox="616 573 1023 611">Clerk Salary - Jan 2026</td> <td data-bbox="1023 573 1153 611">£688.02</td> </tr> <tr> <td data-bbox="371 611 616 649">Pension</td> <td data-bbox="616 611 1023 649">Clerk Pension - Jan 2026</td> <td data-bbox="1023 611 1153 649">£165.60</td> </tr> <tr> <td data-bbox="371 649 616 687">Clerks Salary</td> <td data-bbox="616 649 1023 687">HMRC Period 7 - 6.10.25 to 5.11.25</td> <td data-bbox="1023 649 1153 687">£219.08</td> </tr> <tr> <td data-bbox="371 687 616 725">Clerks Salary</td> <td data-bbox="616 687 1023 725">HMRC Period 9 - 6.12.25 to 5.1.26</td> <td data-bbox="1023 687 1153 725">£193.61</td> </tr> <tr> <td data-bbox="371 725 616 763">Churchyard Maintenance</td> <td data-bbox="616 725 1023 763">Churchyard Tree Maintenance</td> <td data-bbox="1023 725 1153 763">£180.00</td> </tr> <tr> <td data-bbox="371 763 616 801">Village Environment</td> <td data-bbox="616 763 1023 801">Wooden Planters</td> <td data-bbox="1023 763 1153 801">£219.95</td> </tr> <tr> <td data-bbox="371 801 616 840">Village Environment</td> <td data-bbox="616 801 1023 840">Bench & Fence repair</td> <td data-bbox="1023 801 1153 840">£280.00</td> </tr> <tr> <td data-bbox="371 840 616 878">Office Costs</td> <td data-bbox="616 840 1023 878">Ink Cartridges & Storage drive</td> <td data-bbox="1023 840 1153 878">£57.69</td> </tr> <tr> <td data-bbox="371 878 616 916">Office Costs</td> <td data-bbox="616 878 1023 916">Name badges for meetings</td> <td data-bbox="1023 878 1153 916">£16.19</td> </tr> <tr> <td colspan="2" data-bbox="371 916 616 1016" style="text-align: right;">TOTAL FOR MONTH</td> <td data-bbox="1023 916 1153 1016">£2,069.80</td> </tr> </tbody> </table>			Budget	Payment Detail	Gross	IT Support	INV-7241. MS Licence & Backup	£32.66	Office Costs	INV-67503054. Jan 2026	£5.00	Office Costs	Bank Service Charge Jan 2026	£6.00	MUGA	MUGA Mobile Jan 26	£6.00	Salary/Exp	Clerk Salary - Jan 2026	£688.02	Pension	Clerk Pension - Jan 2026	£165.60	Clerks Salary	HMRC Period 7 - 6.10.25 to 5.11.25	£219.08	Clerks Salary	HMRC Period 9 - 6.12.25 to 5.1.26	£193.61	Churchyard Maintenance	Churchyard Tree Maintenance	£180.00	Village Environment	Wooden Planters	£219.95	Village Environment	Bench & Fence repair	£280.00	Office Costs	Ink Cartridges & Storage drive	£57.69	Office Costs	Name badges for meetings	£16.19	TOTAL FOR MONTH		£2,069.80
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2. The Bank Reconciliation for January 2026 was AGREED. Confirmed as correct and duly signed by the Chair and Vice Chair.																																																
3. The Quotes spreadsheet was reviewed and the following quotes were APPROVED. <ul style="list-style-type: none"> • Repair of churchyard sign - £230 • Repair of churchyard wall - £600 (agreed as part of continuing work) • Repair of playground fence - £230 • Repair of MUGA fence - £180 	Inform Contractors	Clerk																																														
<ul style="list-style-type: none"> • It was agreed that Cllr Phillips will speak to contractor regarding the quote to repair / replace bollards and it was agreed that the work will be extended to go around the corner to prevent illegal parking. Cllr Meir offered to remove existing bollards. 	Speak to contractor	Cllr Phillips																																														
<ul style="list-style-type: none"> • It was AGREED that the quotes to cut down the Ash Trees should be updated to remove any clearance work. 	Inform contractors	Cllr Potter																																														
<ul style="list-style-type: none"> • It was agreed that Cllr Potter will arrange a site visit with the contractor regarding the rendering and painting of the MUGA clubhouse. 	Speak to contractor	Cllr Potter																																														

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	<ul style="list-style-type: none"> • It was agreed that the work to install electricity in the new MUGA shed will be deferred until the new financial year. <p>4. A grant request from Maendy Young Farmers Club was APPROVED at a reduced level of £310, which is the money remaining in the grant budget for the current year.</p>	Inform applicant	Clerk
25/181 Items for Next Meeting	Cllr Phillips requested that the planting up of the new village planters be discussed at the next meeting.	Update Agenda	Clerk
25/182 Date of Next Council Meeting	To note the next meeting will take place on the 9 th March 2026 at 7.30pm in the Village Hall.		

The meeting closed at 21.40 pm